

Policy Title: Smokefree Policy

Classification: Health & Safety

Monitored by: H&S Advisor

Approved by: GM Professional Services

Effective Date: March 2021

Review Date: March 2023

Objective: To protect staff, children and visitors from the hazardous effects of second-hand smoke while they are at kindergarten, and encourage a smokefree community.

Commitment: Hutt City Kindergartens (HCK) is committed to having a 100% smokefree environment. We are also committed to the NZ Government's Smokefree 2025 goal.

Scope of this Policy

"Smoking" refers to the use of tobacco cigarettes, pipes, vaping and e-cigarettes.

This policy is subject to the provisions of the Smokefree Environments and Regulated Products (Vaping) Amendment Act 2020 and any subsequent amendments.

Policy Details

1. Smoking is not permitted in kindergarten buildings, carparks or grounds at any time.
2. Smoking is not permitted in Association vehicles at any time.
3. Smoking is not permitted while attending kindergarten excursions or events.
4. Smoking is not permitted while wearing kindergarten identification.
5. Advertising material or images of smoking are not permitted at kindergarten.

Employer Responsibilities

1. All prospective new employees will be advised that HCK is a smokefree workplace and has a Smokefree Policy.
2. 'No Smoking' and 'No Vaping' signage will be provided and must be displayed at the entrance to all kindergarten buildings.
3. Employees who would like to quit smoking will be given support by the Association.
4. Any breaches of this policy will result in disciplinary action.

Review:

This policy will be reviewed biennially, in consultation with staff.